

Remote Area Housing: Rental Payments Claim



Use this form to claim for Remote Area Housing - Rental Payments expense. For more information please refer to the Remote Area Housing Factsheet on our website.

1. Your Details (Please confirm who you are and where you work):

Organisation Name:	Payroll No:
Full Name:	Unique ID:
Residential Address (Mandatory):	
Your Gross Fortnightly Salary:	

2. Your Claim:

Please provide copies of the required evidence of your rental payments and keep originals for your own records. SalaryPackagingPLUS requires either a rental agreement, statutory declaration or letter from your landlord stating the rental payment amount and the frequency it is due. For example: \$300 per week or \$1,300 per month.

Please advise what your rental payment amount is and the frequency due:

Rental Payment Amount Due:

Frequency Due: Weekly Fortnightly Monthly Yearly

Please Note: 50% of the total amount due will be paid as FBT Exempt and 50% will be treated as fully taxable for FBT purposes.

I request payment to be made to the following account:

Account Name	Bank	BSB Number	Account Number	Transaction Reference Number

3. Declaration

I live at the above stated address and hereby declare that:

- I am an employee of the above stated organisation and have been employed since _____
- The rental payments is in respect to a remote area housing dwelling
- The dwelling is my usual place of residence (my permanent dwelling)
- The benefit is provided for rental payments which is based on market rates
- I have not previously claimed these same expenses through salary packaging elsewhere

I have read and understood the information on the SalaryPackagingPLUS factsheet for this benefit that I have elected to salary package and I confirm that the above information is true and correct. I understand that I am liable for any Fringe Benefits Tax that may be incurred due to incorrect information provided under this Salary Packaging Arrangement.

Signature: _____ Date: / /